

**GOLDEN GATEWAY COMMONS II
STATEMENT OF CONSTRUCTION RESPONSIBILITY**

CONTRACTORS / CONSTRUCTION

This policy statement and the Construction Responsibility form are based on 7.15 of the CC & R's (liability of owners for damage to residential common areas).

If an owner hires a contractor (or allows a tenant to hire a contractor) to do work in the interior of their unit which requires the movement of significant supplies and materials for: renovation/ repair work or require a building permit, the owner must comply with the attached form. Structural changes to your unit must be approved by the Board.

For security reasons all contractors are required to wear I.D. badge.

No supplies are to be stored or worked done in the commons areas. If the contractor uses the shopping carts for delivery of their supplies, must be returned immediately to the first floor room.

To avoid damage, it is strongly suggested that contractors move materials, etc by using the stairs in back of Embarcadero or by the bridge on Pacific Ave Mall.

If this can not be done, we require elevator padding and the lobby floors to be covered (building paper). The owner will be responsible for any special clean up of any common areas required by movement of contractor supplies, debris or construction debris.

The owner must complete and submit to the property manager, the attached form, two week's prior to the onset of work.

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The original of this form, along with a \$1,000 check, is to be delivered to the property manager, prior to any construction and a copy will be maintained by the Board of Directors.

Date: _____ Phone Day: _____
Owner: _____ Phone Evening: _____
Unit No: _____

Start date: _____ Estimated Completion Date: _____

Description of work to be done: _____

Name of Contractor: _____
License # _____ (please attach copy)
Address: _____
Phone: _____
Permit # (if required) _____ (please attach copy)

Required deposit: \$1,000 (refundable, providing there is no damage)
Check # _____

The undersigned understands that the deposit shall be made payable to the Association and submitted to the property manager, that it is refundable at the completion of the project described herein; but such deposit may be used by the Association, as represented by the Board of Directors, to effect any repairs necessitated by the work performed or compensate for other property damage caused by or in connection with the work performed. Any construction work over 30 days, the \$1,000 check will be deposited.

Acknowledgement of Responsibility

The undersigned Owner acknowledges responsibility for any damage or injury to any person or property, whether to another owner or to the common area, as a result of the work to be performed. Owners is responsible for maintaining or for determining that the contractor maintains, adequate insurance coverage, including but not limited to liability, property damage and Workmen's' Compensation Insurance. Notwithstanding this fact, the Owners agree to indemnify and to hold harmless the Association against any and all liability that may be incurred by or asserted against the Association in connection with the construction described herein.

Owner Signature: _____ Date signed: _____